

CAMERON CRUZ

111 Ell Drive, Apt. 1, Lawrence, KS 66044
CC1L@ku.edu | (111) 111-1111

Ms. E.M. Ployer
Legal Law Employers
5678 Main Street
De Smet, SD 66045

Dear Ms. Ployer,

It is with great enthusiasm that I write to apply for the position of Summer Law Clerk with Legal Law Employers. As an aspiring personal injury attorney who intends to establish a career in the De Smet area, I am confident that my passion for your practice area and practical skills would make me a strong fit for your firm's needs.

My interest in personal injury law grows from first-hand experience. When I was 13 years old, my aunt was severely injured in a car accident, and I witnessed what a difference having a strong legal advocate made in her life after that day. Her attorney helped her navigate the legal system and ensured her needs were met. I want to make a similar impact, and your firm's reputation for principled advocacy on behalf of your clients would provide an ideal environment in which to learn more about the practice. Furthermore, the strong legal research and writing skills that I have developed during my first year at the University of Kansas School of Law, as well as my proficiency with both written and spoken Spanish and German, will allow me to make an immediate contribution to the needs of your firm and its clients.

I applied to law school with a firm goal in mind: to become a personal injury attorney. Working as a Summer Law Clerk with Legal Law Employers would be an invaluable step toward that goal, and I would greatly appreciate the chance to share my skills with your firm this summer. If you have any questions about my application, I can be reached by phone at (111) 111-1111 or by email at CC1L@ku.edu. Thank you for your consideration, and I look forward to speaking with you.

Sincerely,

Cameron Cruz

Enclosure

Cameron Cruz

Lawrence KS, 66044 | 111-111-1111 | CC1L@ku.edu

Ms. Chekasha Ramsey
Federal Public Defender's Office, District of Kansas
201 US Courthouse
500 State Avenue
Kansas City, Kansas 66101

Dear Ms. Chekasha Ramsey:

My name is Cameron Cruz, and I am a first-year law student at the University of Kansas applying for your 1L Summer Third Chair Program. I am a proud Kansas native and am passionate about the central and northeastern Kansas community. The Federal Public Defender's Office serves Kansas diligently and broadly through defending clients at all stages of criminal litigation. Working as a third chair this summer presents an amazing opportunity to learn more about how best to serve those in our community who need it the most. For me, working in at your office this summer presents an opportunity to serve my community and serve Kansans at large.

As an aspiring public service attorney who intends to establish a career in central or northeastern Kansas, I hope my resume conveys my passion for community and serving through my involvement in volunteering at a local blood bank and through my pro bono hours. Furthermore, during my first year at the University of Kansas School of Law I have developed strong legal research and writing skills that will allow me to fulfill the needs of the Federal Public Defender's Office and serve its clients. I am learning how deeply impactful a criminal defense attorney can be in resolving their client's troubles. This realization is what inspired me to study law and to learn from attorneys serving their communities in ways that I would like to emulate.

Interning as a Third Chair for the Federal Public Defender's Office would provide an ideal environment in which to learn and serve the community in a deeply impactful way. I would love the opportunity to share my passion for serving and my skills with your office this summer. If you have any questions about my application, I can be reached by phone at 111-111-1111 or by email at CC1L@ku.edu. Thank you for your consideration and I look forward to speaking with you.

Sincerely,

Cameron Cruz

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Tariq Abdullah
Kansas Health Policy Authority
900 SW Jackson Avenue
Room 900N
Topeka, Kansas 66612

Dear Mr. Abdullah:

I am writing this letter to express my interest in an extern position at the Kansas Health Policy Authority. My academic record and experience with healthcare law and administration make me a strong candidate, and I would be honored to have an opportunity to contribute to your office's mission.

My academic career has focused on how the law and healthcare intertwine. As you can see from my resume, I have had considerable experience with both health policy and health law. I am currently working toward degrees in both of these fields, and I have worked hard to expose myself to as much healthcare law and administration coursework as is possible. I have studied and worked firsthand, in both a hospital and legal setting with federal and state health statutes such as COBRA, HIPAA, Medicaid, and Worker's Compensation. Additionally, I am currently writing a research paper on a health law topic and am Vice-President of the health law society. Throughout my experiences working in hospitals, with low-income clinics, and in law firms, I have gained a variety of perspectives that have helped deepen my understanding of health law, and I desire to make healthcare law my career.

My experiences and education will allow me to step directly into a Kansas Health Policy Authority externship with an understanding of health law and policy and immediately contribute to the legal team at KHPA. I am familiar with the important work happening at the Kansas Health Policy Authority and would be extremely honored to join your team. You may reach out to me at CC1L@ku.edu or (111) 111-1111. Thank you for your consideration.

Sincerely,

Cameron Cruz

Cameron Cruz

111-111-1111
CC1L@ku.edu

Snell & Wilmer
Ms. Kara Blakey
One Arizona Center
400 E Van Buren Street
Phoenix, Arizona 85004

Ms. Kara Blakey:

I was very excited to learn that Snell & Wilmer is recruiting second-year law students through the on-campus interview program at the University of Kansas School of Law. I am eagerly pursuing opportunities to work in a Phoenix firm next summer and am particularly excited about your firm's broad range of practice areas and the success of former KU Law students in the Phoenix market.

My long-term plan after law school is to move to Phoenix and begin my career. The majority of my family lives in Phoenix and I have had the opportunity to spend a considerable amount of time in the area.

I just finished a summer associate position at Steadham, Terranova & Huggins where I worked closely with many attorneys, drafting memoranda, motions, and letters; researching case law; and communicating with attorneys and staff about many issues. This opportunity allowed me to refine my legal writing ability, as well as learn how large firms litigate, exceed client expectations, and deliver efficient and top-of-the-line work product.

This experience, coupled with my desire to succeed, inherent competitive nature, and personal expectation to produce high quality work, will make me an excellent summer associate at Snell & Wilmer.

I would be grateful to receive an interview as a chance to tell you more about myself, and a chance to get to know both you and Snell & Wilmer attorneys.

Sincerely,

Cameron Cruz

111 Ell Drive, Apt. 1
Lawrence, KS 66044
111.111.1111
CC1L@KU.edu

Cameron Cruz

June 25, 2022

ProAssurance
1242 E. Independence St.
Suite 100
Springfield, MO 65804

To Whom It May Concern:

I am a 3L at the University of Kansas School of Law. I respectfully request consideration for the Claims Specialist position with the ProAssurance. I am qualified for the position because I have experience in the legal field, teamwork skills, and strong written and verbal skills, and I am confident these skills will be transferrable to your office.

The summer after my 1L year I worked for a private law firm part time and took KU Law classes. The firm, Bhala & Head, has a strong international law practice, and I researched and wrote memorandum on several international trade-related projects, including research on behalf of the EU concerning GATT violations. The summer after my 2L year, I was a research assistant with Distinguished Professor Michael Hoeflich and worked on an article which for publication which discussed Foreign Trade Zones.

Despite my academic focus on international trade law, I developed skills that are broadly applicable to any practice area, and they give me a strong background to be a proficient claims specialist. I understand how to do in-depth research on complex issues, how to synthesize information and communicate it to others clearly, and how to collaborate closely with a team to accomplish a goal. I understand legal rationale, what liability truly is, and how best to avoid taking on too much. I understand how to focus on client needs and deliver an excellent product.

The skills needed to be a claims specialist are the skills I have acquired throughout my life and during my time at KU Law. I look forward to discussing further how I can contribute to ProAssurance and can be reached at CC1L@ku.edu or (111) 111-1111.

Thank you for your time.

Respectfully Yours,
Cameron Cruz

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Ms. Lauren Schneider
Recruiting Specialist
Mulligan & Velte
Two North Central Avenue
Wichita, KS 67203

Dear Ms. Schneider,

As a first year student at the University of Kansas School of Law, I am seeking a summer associate position in the Wichita area where I am looking to reside after I graduate from law school. Mulligan & Velte has a reputation of excellent mentoring and loyal clients, and I believe my background sets me apart from other candidates and makes me especially competitive for the summer associate position at your firm.

I have a strong undergraduate record and five years of work experience before coming to law school. During my senior year of my undergraduate career, I was also the caregiver for my ill grandmother. It was challenging, but I learned to balance my professional and personal responsibilities and set priorities so I could achieve success. After I graduated, I gained professional experience as a manager of a locally owned retail store and oversaw inventory and scheduling for a team of six. I decided to go to law school because I want to assist small businesses with the legal complexities they face.

Growing up in rural America I learned to appreciate hard work and Midwestern values. In my professional life, I have served a wide variety of clientele. While each individual client is distinctly different, my focus was improving the client's experience. I know a valued and happy client becomes a loyal client.

Please consider my attached resume. I would greatly appreciate the opportunity to meet with you personally to discuss what I have to bring to the position at Mulligan & Velte. You may reach out to me at CC1L@ku.edu or (111) 111-1111. I look forward to hearing from you.

Sincerely,

Cameron Cruz