

## **Criminal Prosecution Clinic Fall/Spring Application**

Please read this carefully before applying for the Criminal Prosecution Clinic. It explains the commitments you must make if you are selected to participate in the Clinic. The **application form**, which you must fill out completely, is attached. In addition, you must submit a copy of your **resume** and your **unofficial law school transcript**. **All three documents must be submitted to me, Suzanne Valdez (Office 315A), or placed in my mailbox in the main office of the Law School by 5:00 p.m. on the prescribed deadline.** (See Criminal Prosecution Clinic description on website for application deadlines.) These documents will be reviewed by me and prosecutors in the various field offices participating in the Clinic. By submitting an application for the Clinic, you are giving your consent to review of the information you provide and you are also indicating your understanding of the requirements set out below and your intent to abide by them. If you have questions or need additional information, please contact me (Office 315A, 864-9268, suzmac@ku.edu).

To enroll in the Criminal Prosecution Clinic during the academic year, students must qualify under Kansas Supreme Court Rule 719 (formerly Rule 709), and must have completed legal studies amounting to at least four (4) semesters or the equivalent if the school is on some basis other than a semester basis. For more information about the requirements of Kansas Rule 719, please go to: <http://www.kscourts.org/appellate-clerk/Board-of-Law-Examiners/default.asp>.

You must also be in academic good standing (must have a 2.0 or better GPA). Please refer to "Clinic Rules" in the Law School catalog (or view the rules on the Law School website under Academic Regulations) for further information on this requirement.

You must enroll in the Clinic in both the Fall and Spring semesters. You may not drop the course without my permission and that of the field supervising attorney to whom you have been assigned. Students enrolled in the Clinic will receive three credits per semester. The Clinic is graded Credit/No Credit.

You must schedule your classes so that you are available to work with the assigned field office one eight-hour block or two four-hour blocks each week of each semester (depending on the need of the field office the student is assigned). You must also attend the scheduled weekly class during the Fall semester and submit a journal of your activities each week. A class presentation on your experience, the criminal justice system, or other related topic during the Spring semester may also be required.

You may not enroll concurrently in the Criminal Prosecution Clinic and another Law School clinic without my permission and that of the other clinic you wish to enroll in. You must not hold a law clerk position with a law firm, public interest organization, or governmental agency while they are enrolled in the Clinic. You must disclose to me and the assigned field supervising prosecutor any potential conflicts of interest. You must disclose to me and the assigned supervising prosecutor any criminal convictions, arrests, or honor code charges that occur while enrolled in the Clinic and must disclose on the application for the Clinic any prior criminal convictions or honor code charges.

Thank you for your interest in the Criminal Prosecution Clinic.

**Fall/Spring  
Criminal Prosecution Clinic  
Application**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Number of credit hours you will have completed before the prospective fall semester \_\_\_\_\_

Number of semesters you will have completed before the prospective fall semester \_\_\_\_\_  
summer semesters \_\_\_\_\_ regular semesters \_\_\_\_\_

Expected date of graduation \_\_\_\_\_ Law School GPA \_\_\_\_\_ Class Rank \_\_\_\_\_

Name of your small section professor or another academic  
reference \_\_\_\_\_

Grade received for the following courses. Please indicate whether completed, currently enrolled, or expect to enroll next fall. (You must have completed or be enrolled in Evidence and Professional Responsibility at the time of enrollment. It is strongly recommended that you enroll in Trial Advocacy.)

Criminal Law \_\_\_\_\_

Criminal Procedure \_\_\_\_\_

Evidence \_\_\_\_\_

Trial Advocacy \_\_\_\_\_

Professional Responsibility \_\_\_\_\_

Have you ever been convicted of any crime or charged with a violation of the Law School Honor Code? \_\_\_\_\_ If yes, please explain the circumstances:

Have you ever been charged with a felony, misdemeanor, or infraction, or a traffic violation involving alcohol or a controlled substance? \_\_\_\_\_ If yes, please explain on a separate sheet submitted with your application, and give the date, nature of offense or proceeding, name and location of the court, and the disposition of the matter.

Please explain briefly your reasons for wanting to participate in the Criminal Prosecution Clinic:

I anticipate the assignments listed below. Indicate your preferences, with "1" being your first preference and "No" being an indication that you could not accept an assignment to a location or locations. You may assign the same preference number to all or some of the locations.

Kansas City, KS

Wyandotte County District Attorney's Office \_\_\_\_\_  
Unified Government of Wyandotte County Prosecution Office \_\_\_\_\_  
United States Attorney's Office \_\_\_\_\_

Lawrence, KS

Douglas County District Attorney's Office \_\_\_\_\_

Olathe, KS

Johnson County District Attorney's Office \_\_\_\_\_

Ottawa, Kansas

Franklin County Attorney's Office \_\_\_\_\_

Topeka, KS

Shawnee County District Attorney's Office \_\_\_\_\_  
United States Attorney's Office \_\_\_\_\_  
Kansas Attorney General's Office \_\_\_\_\_

Lenexa, KS

City Prosecutor's Office \_\_\_\_\_

I have no preference \_\_\_\_\_

If you cannot accept an assignment to any of the offices listed or if a particular assignment would cause hardship, please explain:

If you believe assignment to a specific location or office would be particularly appropriate for you, please explain:

Applicants should understand that enrollment in this clinic will preclude simultaneous enrollment in the Judicial Clerkship Clinic, the Legal Aid Clinic, and the Defender Project. Such simultaneous enrollment would create a potential conflict. Do you have any intentions or plans to enroll in another clinic or seek legal employment?

Y \_\_\_\_\_ N \_\_\_\_\_

Selection for the Criminal Prosecution Clinic may require a brief interview with the field supervisor who is interested in having you as an intern.

Will you make yourself available for the interview? Y \_\_\_\_\_ N \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_